

**UNIVERSITY OF KISUBI REPORTING AND ORIENTATION PROGRAM FOR NURSING AND
MIDWIFERY STUDENTS**

| DATE | TIME | ACTIVITY | VENUE | PERSONS REPOSIBLE |
|----------------------------------|------------------|---|-----------|---|
| 21 st July 2025 | 08;30am-4;00pm | Reporting Verification of academic documents Verification of fees payment Verification of school requirements Hospitality Uniform measurements | Registry | Academic registrar Bursar 'office staff Dean Tailor |
| 22 nd July 2025 | 08;30 am -4;00pm | Reporting Verification of academic documents Verification of fees payment Verification of school requirements Hospitality Uniform measurements | Registry | Academic registrar Bursar's office staff Dean Tailor |
| 23 rd July | 08;30am-10;00am | Orientation starts Principal's address | Main hall | Principal |
| | 10;30am-11;00am | Dean's address | Main hall | Dean |
| | 11;00-1;00PM | Academic program UHPAB examinations registration and conduct | Main hall | Academic registrar |
| | 2;00pm -3;00pm | School fees payment | Main hall | Bursar |

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| | 3;00pm-4;00pm | Security | Main hall | Security officer |
| 24 th July | 8;30am-10;30am | Clinical placement & Skills laboratory | Main hall | Joan |
| | 11;00am-11;30am | Quality assurance | Main hall | Q.A officer |
| | 11;30am-12;00pm | Hospitality | Main hall | Warden |
| | 12;00pm-12;30pm | Library affairs | Main hall | Librarian |
| | 12;30pm-1;00pm | Students' Healthcare | Main hall | School nurse |
| | 2;00pm-4;30pm | Student welfare and school tour | Main hall | Evan & Guild president |
| 25 th July | 08;30am-10;00am | Spiritual welfare | Main hall | Chaplain |
| | 10;00-10;30am | Computer laboratory | Main hall | ICT personnel |
| | 11;00am -12;00pm | Guild council | Main hall | Guild president |
| | 12;00pm-1;00pm | Address from university vice chancellor | Main hall | Principal All staff |